Active Communities

Minutes of Annual General Meeting

Tuesday 28th October 2025, 3:30pm

Station Seven, 7 Quarry Street, Johnstone, PA5 8DY

In Attendance

Board Members: Susie Paterson (Interim Chairperson**),** Russell Boreland (Treasurer), Isabel Thompson (Trustee), Sheila King (Trustee), Kenny Hopkins (Trustee).

Voting Members: Christine Walsh, Isabel Thompson, Kathleen Kidd, Kenny Hopkins, Sheila King, Trisha Doherty,Graham McInnes, Tina Dickson, Elizabeth Emmet.

Proxy Voting Members: Frances Ross, Janice McCallum, Anne Lochlin, Jennifer Corbit, Carole Holmes.

Staff: Amanda Moulson, Cheryl Thomas, Liz Devanney, Trisha Doherty, Colette Scotson**,** Fiona Winton (minutes).

Other attendees: Frank Boyle, William Vernal (Azets Accountants), Connie Terrris.

Meeting quorate achieved

1. Welcome

Susie opened the meeting by introducing herself as interim chairperson and expressed thanks to all attending. The format of the meeting was explained. Lindsay, the previous chairperson and Sarah-Jane, a former trustee were thanked for their commitment to Active Communities. Appreciation was also extended to Alan Clark who stepped down as CEO, he was wished well for the future.

2. Approval of the minutes from the AGM held on 29th October 2024

The minutes were circulated before the meeting.
Action: Minutes were proposed and seconded.

3. A Review of Our Year

Cheryl Thomas invited to the floor 2 young participants from the Games and Grub project to speak about what they enjoyed about attending the group.

Liz Devaney shared the inspirational journey of an Active Communities member of staff who started out as a volunteer.

Rachael McGougan spoke about the Thrive Under Five project and how families who visit Station Seven can also access many other services run by partners within the building.
Trisha Doherty gave a report on the HEALTHY project, highlighting the difficulties in engaging with male participants. The introduction of a men only boxing gym helped with this, with one participant noting health improvements along with making a good friendship.

4. Financial and Audit Report

The balance sheet was shown on the screen, and the figures were explained. A chart was shown detailing where the income comes from; most of the income comes from grants and is restricted money.

Auditor's Report
William Vernal took to the floor to explain the need for an organisation to have a yearly audit and the process to complete it. The audit also includes an examination of the 12-month forecast for the upcoming year to ensure the organisation is viable.

5. Appointment of Auditors
Resolution: To appoint Azets as the auditors of the charity for the year ending 31 March 2026.
The resolution was agreed: (100% of members voted in favour).

6. Election of Directors
Resolution: To elect the following trustees to the board of Active Communities: Russell Borland, Kenny Hopkins, Sheila King, Susie Paterson, Isabel Thompson, Frank Boyle.
The resolution was agreed: (100% of members voted in favour).

7. AOCB
No further business to report.

8. Date of Next AGM
Tuesday 27th October 2026

9. Looking Ahead and Close
Susie emphasized the priorities of the organisation to be, appointing a CEO, operating the pantry van, and ensuring the continuity of existing services.
Staff, volunteers, board members, funders and partners were all thanked for their continued support of Active Communities.

The meeting closed at 4.25pm