

## **Extraordinary General Meeting Notice**

Notice is hereby given that an Extraordinary General Meeting of Active Communities (Scotland) Limited SC370513 will be held on Tuesday 11<sup>th</sup> December 2018, 6pm at Gleniffer High School, Amochrie Road Foxbar, Paisley, PA2 0AG for the purpose of considering and, if thought fit, passing the following Special Resolution:

### **Special Resolution**

Amendment of the Memorandum and Articles of Association of Active Communities (Scotland) Limited SC370513:

It is hereby resolved to amend the Memorandum & Articles of Association of Active Communities (Scotland) Limited SC370513 as set out in the Schedule to this Special Resolution, subject to any amendments agreed with the members of Active Communities Scotland Limited.

**By order of the Board of Active Communities Scotland Limited SC370513**

**Susan McLean, Chairperson**

**Dated: 23rd November 2018**

**Special Resolution :** seeks to replace the current Memorandum and Articles of Association with a revised version which is required to allow the Board to consider making an application for a Community Asset Transfer in terms of the Community Empowerment (Scotland) Act 2015

The Schedule referred to in the notice comprises a copy of the current Memorandum & Articles of Association along with a copy of the proposed revised Memorandum & Articles of Association. The Schedules have been published in full on the Active Communities (Scotland) Limited website and are also available electronically or in hard copy on request from Active Communities (Scotland) Limited.

All members have the right to attend and vote at the Extraordinary General Meeting. Any member so entitled may appoint a proxy (who must also be a member) to attend and vote on his or her behalf, provided that the proxy form (see below) is properly completed and returned to the Active Communities (Scotland) Limited Chief Executive no less than 48 hours before the scheduled start of the meeting. Members may, if they wish, appoint the chairman of the meeting as their first choice or alternative proxy. If so, the words "the chairman" should be inserted in the appropriate place on the proxy form.

### Confirmation of attendance/Form of proxy

To confirm your attendance at the EGM or, alternatively, to ensure that your proxy vote is valid, please complete this form and return it by noon on 10<sup>th</sup> December 2018 to:

**The Chief Executive  
Active Communities (Scotland)Limited  
Room 11  
41 Blackstoun Road  
Paisley  
PA3 1LU**

Proxy votes received less than 48 hours before the scheduled start of the meeting will not be valid.

#### 1. Confirmation of attendance

I WILL attend the extraordinary general meeting of Active Communities (Scotland)Limited at Gleniffer High School, Amochrie Road, Foxbar at 6pm on Tuesday 11<sup>th</sup> December 2018

Signed ..... Print Name .....

Dated .....

#### 2. Form of proxy

DO NOT complete if you plan to attend the EGM in person.

I,....., being a corporate member of the institute HEREBY APPOINT

....., another corporate member of the institute or failing him/her

....., another corporate member of the institute as my proxy to vote for me on my behalf at the extraordinary general meeting of the institute held on the 11<sup>th</sup> December 2018 and at any adjournment thereof.

I instruct my proxy to vote in the following manner on my behalf (*please tick as appropriate*)

**Special Resolution**                       **FOR**                       **AGAINST**

Signed .....

Dated this ..... day of ..... 2018

#### Schedule

1. Current Memorandum and Articles of Association
2. Proposed Memorandum & Articles of Association